

**Andover Board of Education  
Regular Meeting  
Agenda**

**Date:** April 20, 2022

**Start Time:** 7:00 pm

**Location:** School Library for BOE/Virtual Meeting for Public & BOE

Agenda Item	Notes
1. Call to Order/Pledge of Allegiance	
2. Comments from the Public	
3. Communications	
4. Approval of Minutes <ul style="list-style-type: none"><li>• Regular Meeting of March 9, 2022</li></ul>	
5. Opportunity to Add or Delete Agenda Items	
6. Celebrations	
7. Reports <ul style="list-style-type: none"><li>A. Chairperson's Oral Report</li><li>B. Principal's Report</li><li>C. Superintendent's Report</li><li>D. Financial Report</li><li>E. Items for Discussion &amp; Actions</li><li>F. Liaison Reports</li></ul>	
8. Comments from the Public on Agenda Items	
9. Other Action Items	
10. Upcoming Meetings <ul style="list-style-type: none"><li>• Regular Board Meeting – May 11, 2022</li><li>• Items for Next Meeting</li></ul>	
11. Adjournment	

Join Zoom Meeting

<https://us02web.zoom.us/j/81348914165?pwd=WGZiRmltSktpZXBzNWZkVGZlVVIqZz09>

Meeting ID: 813 4891 4165

Passcode: 136182

One tap mobile

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**ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CT 06232  
Regular Board of Education Meeting  
Wednesday March 9, 2022  
Virtual Meeting/School Library**

- PRESENT:** Chairperson Gerard Cremé, Shannon Louden, Chris Bernard, Steven Fuss, Celeste Willard, Adrian Mandeville, Caitlin Greenhouse
- ADMINISTRATION:** Valerie Bruneau, Superintendent  
John Briody, Principal/Director of Curriculum  
Sherry Holmes, Finance Director  
Holly Maiorano, Director of Special Education
- OTHERS:** Kirstina Frazier, Teacher; Jennie Morrell, Teacher; Jon Moynihan, Teacher; Krysta Cariboni, Teacher; Carrie Gilbert, Teacher; Jenn LaRosee, Teacher; Melissa Loteczka, Teacher; Lisa Hopkins, Teacher; Kathy Hartnett, Teacher; Amanda Beloin, Teacher;  
Other: Jessie Currier, Jeff Murray, Erin Boris, Paula King, Luis Mendoza, Victoria Cavanaugh, Lucie Wilson, Karen Steyne, Kim Wilson, Katrice Sponzo, Mike Boris, Jessica Robillard, Jennifer Thompson, Jacob Isleib, Kelly Haggerty, Marko Rudyk, Katie Marino, Jason, Allana, Kayla

**1. Call to order/ Pledge of Allegiance**

The meeting was called to order at 7:02 p.m. followed by the Pledge of Allegiance led by J. Briody.

**2. Chairman's Comments on Revision of Mask Mandate**

**S. Louden made a motion to accept the Superintendent's recommendation to allow parental choice regarding children wearing masks at Andover Elementary School as of March 10, 2022. C. Greenhouse seconded.**

**6 – 0 – 0 (PASSED) (A. Mandeville absent)**

**3. Comments from the Public**

V. Cavanaugh – Would like to know who can reinstate the mask mandate? Would also ask that AES think about a plan in the event this happens.

K. Sponzo – Thank you to the BOE for this decision on masks.

K. Haggerty – BOE has made her entire family happy.

E. Boris – Would like a policy put in place that when emailing a member of the BOE, an automatic email is sent to the sender letting them know the email has been received.

**4. Communications – None.**

**5. Approval of Minutes**

**S. Fuss made a motion to approve the minutes from the Regular Board of Education Meeting of February 9, 2022. A. Mandeville seconded with no changes.**

**7-0-0 (PASSED)**

**C. Willard made a motion to approve the minutes from the Special Meeting of February 23, 2022. A. Mandeville seconded with no changes.**

**7-0-0 (PASSED)**

**A. Mandeville made a motion to approve the minutes from the Special Meeting of March 2, 2022. C. Greenhouse seconded with no changes.**

**7-0-0 (PASSED)**

**6. Opportunity to Add or Delete Agenda Items – Add at 9A, Employee and Contract**

**C. Willard made a motion to add an Executive Session to discuss an employee and their contract, seconded by S. Loudon.**

**7-0-0 (PASSED)**

**7. Celebrations**

- Board Appreciation Month.
- Spelling Bees Winners: Grades 1-3 = Emily, Grades 4-6 = Anthony

**8. Reports**

**A. Chairperson's Oral Report**

The Board of Education will be presenting its budget to the Board of Finance on Wednesday, March 16<sup>th</sup>.

G. Cremé attended a professional workshop, "Let's Keep It Civil". He encourages all Board members to attend a professional workshop if they can.

**B. Principal's Report**

**March Updates:** First week of March has been filled with Read Across America and two spelling bees. Busy planning events for the next three months, i.e., PTA Enrichment, Evening of the Arts, Field Day, PTA Talent Show, DARE Graduation, and more.

**End of Second Trimester:** March 11th marks the end of the second trimester.

**Enrollment Report:** 192 students

**Health Report:** As presented. Going forward the Health Report will no longer have a section for Student Covid 19 vaccination status information.

**C. Superintendent's Report**

An email to all parents will go out tonight informing them of the revision to the mask mandate for AES.

**D. Financial Report:** As presented.

**E. Items for Discussion and Actions:** None.

**F. Liaison Reports**

S. Fuss: Within the next week he will send out a questionnaire asking for opinions about the new process this year for budget workshops (what worked, what didn't, etc.).

**9. Comments from the Public**

J. Morrell: The staff and teachers thank the Board of Education.

H. Maiorano: Agreed with above comments.

L. Hopkins: Thank you.

M. Loteczka: Thank you.

J. Isleib: Thank you.

**10. Executive Session**

**S. Louden made a motion at 7:50 p.m. to enter into Executive Session for the purpose of contract negotiations, inviting V. Bruneau and J. Briody. Seconded by A. Mandeville.**

**7-0-0 (PASSED)**

**G. Cremé made a motion for the Board to allow Superintendent Bruneau to convert ten of her unused days to paid per diem days for the purpose of conducting a search for a new principal of AES. Seconded by S. Louden.**

**7-0-0 (PASSED)**

**S. Louden made a motion to exit Executive Session at 8:47 p.m. Seconded by A. Mandeville.**

**7-0-0 (PASSED)**

**11. Other Action Items – None.**

**12. Upcoming Meeting**

Regular Board Meeting – April 20, 2022

**13. Adjournment**

**A. Mandeville made a motion to adjourn the meeting at 8:49 p.m. Seconded by S. Fuss.**

**7-0-0 (PASSED)**

**Respectfully Submitted,  
Gretchen L. Stein  
Andover BOE Board Clerk**

**Board of Education Meeting**  
**April 20, 2022**

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**From the Office of Principal/Director of Curriculum:**

**April Updates:** After one week of classes in April, we are entering our spring break. Upon return, there will be nine weeks of classes remaining that will feature many engaging activities for our students and families including DARE Graduation, PTA Talent Show, Evening of the Arts, Field Day and more. Many of our events will be held outside so we have included rain dates for each. Over the last month, we have had six reported positive cases for COVID-19. We continue to offer test kits to our families and staff and we encourage anyone who has traveled over the break to test prior to returning on April 18.

**Parent Teacher Conferences:** End of 2<sup>nd</sup> trimester conferences were conducted on Wednesday March 30. Families were given the option to meet in person or virtually. We were pleased to see so many families participating in these spring conferences, and we appreciate the time and effort of our teaching staff.

**Evening of the Arts:** On May 18, AES will be celebrating our young artists and musicians with an outdoor art show, band concert, showcase of student work in each classroom, the Science Fair and dinner/dessert for all of our families. The festivities will begin at 5:30 PM and will conclude with a band and chorus concert at 7:00 PM. We look forward to seeing all of our families to celebrate our students and their successes!

**Class Placement:** AES parents will be given the opportunity to describe their child(ren)'s learning style as teachers begin building classrooms for next year. A form will be sent home to each family after the vacation and will be due by May 6. In addition, we will be holding a parent informational meeting on Friday April 29<sup>th</sup> at 6:00 PM in the gymnasium to describe our plans for our incoming second and third graders. All families are welcome!

**Dates to Remember:**

**April 9 – April 17: April Vacation**

**May 4: DARE Graduation**

**May 12: PTA Talent Show**

**May 13: 6<sup>th</sup> Grade Community Service Day**

**May 18: Evening of the Arts**

**Additional Items: Enrollment Report and Health Report**

# ENROLLMENT REPORT

April 1, 2022

<b>Pre-K</b>	15	16			2	31
<b>K</b>	12	13	12		3	37
<b>Grade 1</b>	9	12			2	21
<b>Grade 2</b>	12	13			2	25
<b>Grade 3</b>	10	9			2	19
<b>Grade 4</b>	18				1	18
<b>Grade 5</b>	19				1	19
<b>Grade 6</b>	20				1	20
<b>Outplaced</b>	3					3
					<b>Total</b>	<b>193</b>

## 2016-2017 School Year

August	225
September	226
October	226
November	227
December	226
January	227
February	228
March	228
April	228
May	228
June	229

## 2017-2018 School Year

August	206
September	204
October	204
November	202
December	204
January	202
February	203
March	203
April	203
May	204
June	203

## 2018-2019 School Year

August	191
September	191
October	191
November	192
December	193
January	194
February	195
March	196
April	198
May	198
June	198

## 2019-2020 School Year

August	194
September	194
October	196
November	198
December	203
January	201
February	204
March	205
April	205
May	205
June	205

## 2020-2021 School Year

August	177
September	176
October	175
November	179
December	179
January	180
February	181
March	183
April	184
May	184
June	183

## 2021-2022 School Year

August	193
September	193
October	193
November	193
December	191
January	192
February	194
March	192
April	193
May	
June	

Prepared by: R. Crandall

## **Andover Elementary School – Health Services Summary**

**March 1, 2022 – March 31, 2022**

**66 Different Students came for a Total Number of 175 Visits \*\***

**32 Visits were Injury related**

**130 Visits were Illness related**

**14 Visits were Other Health related (I.E. not ill or injured)**

**114 Visits were Case Management related**

**\*\* These numbers are not meant to add up to the Total Number of Visits**

**Not included in the Total Visits numbers:**

**Medication Administration: 108**

**Treatments: 0**

**Total Number of Medication Administration Visits: 108**

**Total number of Health Screenings: 0**

**New cases of Lice: 0**

**Embedded Ticks Removed: 0**