

**ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CT  
Special Board of Education Meeting  
Wednesday, August 5, 2026  
7:00 pm  
Virtual Meeting/School Library**

**Members Present:** Dr. Caitlin Greenhouse (Chairperson), Gerard Cremé, Shannon Louden,  
Dr. Brianne Lanzieri, Alicia Lee (virtual), Marcie Miner, Sharon St. Rock

**Administration:** Dr. Valerie Bruneau, Superintendent  
Dr. Jodiann Tenney, Finance

**Others:** In-Person: Anne Cremé  
Virtual Attendees: Dianne Grenier

**1. Call to Order/Pledge of Allegiance/Opening Statements**

The meeting was called to order at 7:01 p.m. by Chairperson Greenhouse, followed by the Pledge of Allegiance.

**2. Comments from the Public – None.**

**3. Communications – None.**

**4. Student/Other Celebrations**

Chairperson Greenhouse celebrated B. Lanzieri on the successful defense of her dissertation and completion of her PhD earlier in the day.

**5. Approval of Minutes**

Minutes from Regular Meeting of July 8, 2026

**S. Louden made a motion to approve the minutes from the July 8, 2026, Regular Board of Education Meeting with the correction from M. Miner on the wording of the section regarding donation of the snowblower, seconded by G. Cremé. B. Lanzieri, S. St. Rock and A. Lee abstained.**

**4-0-3 (PASSED)**

**6. Opportunity to Add or Delete Agenda Items – None.**

**7. Reports**

**A. Chairperson's Oral Report**

Chairperson Greenhouse stated she would cover most items during the bathroom project update, but the school has been pretty busy this summer with many projects being completed.

## **B. Superintendent's Report**

### **Grants**

DRIP grant projects were discussed during Facilities. We are waiting on the High-Quality Incentive Grant, which would assist with our new SPED program run by K. Hartnett. If we do not receive the grant, the program will still run, the grant funds would just bolster what we are already doing, we expect to hear in the next few weeks. The afterschool grant was received for an additional year. Dr. Bruneau is looking at the Safety and Security Grants to determine which will be applied for. We continue to receive the Smart Start Grant for preschool, this year we anticipate we will be able to get a little more, probably around \$84,000.

### **Facilities**

Things have been busy over the summer as we get ready for the new school year. The BOF approved the purchase of the new snowblower, just under \$4,000, from Preuss in Bolton. There has been work done on the sump pump and leaking pipes to prepare for pipe wrapping through RLE and the DRIP grant, which also includes replacing lights and aerators. An unexpected project that will be completed through the DRIP grant is replacing the heat wheel in the 5th/6th grade hallway to allow for proper air circulation. PFAS inspection was completed and we passed. The air handler blower motor was fixed in the boys' locker room to allow for proper air circulation and the mandatory kitchen hood duct cleaning was completed, both projects were part of the General Fund. Other projects include inspection of the fire alarm, fire extinguisher suppression system and sprinklers, and pest control (including flea and tick). S. Ledoux has been working hard to get the grounds ready for the start of the year. Clarification was provided that projects done through the DRIP grant do not filter through the General Fund at all, repairs won't show up in our budget but will be reflected on the grant sheet.

## **C. Principal's Report – Given by Dr. Bruneau.**

### **PD**

PMT and CPR training will occur prior to the start of the school year for staff.

### **Curriculum Updates**

Principal Parker has created the Strategic Plan for the Fall, along with the report for the September BOE meeting which will highlight SBAC scores and progress towards goals. Parents will receive SBAC results in the mail. Our new SPED director has started, Dr. Darona Hersh. She is working on reviewing plans in preparation for the start of school.

## **D. Financial Report**

Dr. Tenney reported that July is busy with closing everything out from the previous fiscal year. We had the first visit from the auditors to get everything prepped for their audit later this year. In closing out the 2025/2026 budget, we will have about \$30,000 left in the budget. The final numbers won't be available until after the audit. Dr. Tenney mentioned that our

Page 3 of 3

Eversource bills have been going down, but we also have the Power Purchase Agreement (PPA) with the solar company so the bills have only decreased slightly as of right now. Dr. Bruneau added that the long-term goal was not to increase utility bills.

#### **E. Liaison Reports & Updates**

**CIP** – S. Louden – CIP approved the purchase of the snowblower for the BOE.

**LGP** – T. Parker – None.

#### **8. Items for Discussion & Actions**

##### **A. Item: Bathroom Project Update**

##### **Action: Discussion & Possible Action**

Chairperson Greenhouse stated that things are moving along and are on track for finishing before the start of school. Epoxy floors are being laid down, all the “underneath” work is done and looks good. Within two weeks, the tile and floor will be done. Everything else will follow up later. If the finishing touches are not complete, they can continue when the school year starts, there will be no disruption to the start of school. There are some additional expenses, about \$3,000-\$4,000, due to some changes needed. Dr. Tenney set up a spreadsheet with the Town to approve payments to make things easier. The company has been very communicative and responsive to questions. When we get the final bill, we will have to ask BOF to approve the extra expenditures.

#### **9. Comments from the Public on Agenda Items – None.**

#### **10. Other Action Items – None.**

#### **11. Upcoming Meetings**

- Regular Board Meeting – September 9, 2026, 7:00 p.m.
- Items for Next Meeting - Policy Work

#### **12. Adjournment**

**S. Louden made a motion to adjourn the meeting at 7:49 p.m., seconded by G. Cremé. No discussion.**

**7-0-0 (PASSED)**

Respectfully submitted,

Jen McGoldrick, Clerk