

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT
Regular Board of Education
Meeting Wednesday, June 12, 2024
7:00 pm
Virtual Meeting/School Library**

Members Present: Celeste Willard, Mike Beckwith, Gerard Cremé, Caitlin Greenhouse, Brianne Lanzieri, Shannon Louden

Members Absent: Steven Fuss

Administration: Valerie Bruneau, Superintendent
Taylor Parker, Principal
Terri Smith, Finance

Others: Jen McGoldrick, Jennie Morrell (Virtual)

1. Call to Order, Pledge of Allegiance

The meeting was called to order at 7:02 p.m. by Chairperson Willard, followed by the Pledge of Allegiance.

2. Comments from the Public – None.

3. Communications – None.

4. Student Celebrations

Principal Parker shared survey data to celebrate the end of the school year; impressed by the number of responses and the positivity expressed in them.

5. Approval of Minutes

S. Louden made a motion to approve the minutes from the May 8, 2024, Regular Board of Education Meeting, seconded by C. Greenhouse. Amended page 3, the New IED Policy motion was seconded by M. Beckwith, not G. Creme.

6-0-0 (PASSED)

6. Opportunity to Add or Delete Agenda Items – C. Willard moved to add at #9, Item E. **Discuss and Vote on the Teacher Contracts, seconded by G. Cremé. No discussion.**

6-0-0 (PASSED)

7. Other Celebrations – None.

8. Reports

A. Chairperson's Oral Report

Attended Step Up; it was great and reinforces what we do - a great ceremony for children. Reached out to other area BOEs and hasn't received many responses, will revisit in the fall; believes there is interest in collaboration, but the timing isn't right. The surplus check went to the Town, was approved, and will go into the AES Fund.

B. Superintendent's Report

Supt. Bruneau reported that with end of year activities and the end of the fiscal year, it is a busy time. Has been busy closing out grants and using up funds that need to be used. The new Head Custodian will have many new projects over the summer, and we will need to purchase some new tools as some of the tools belonged to the Custodian who is leaving. Is renewing relationships with the bus company and new students are enrolling. The remaining 4 IAQ reports will be completed over the summer.

C. Principal's Report

Principal Parker has been attending end of year events; thanked the BOE members that attended Step Up; Field Day was successful – the teachers won; 6th Grade Celebration went to Spare Time in Vernon for some bowling and laser tag; Kindergarten and Preschool Orientation was successful, thinks it's better to have moved it to the spring from the late summer; Preschool registration is hovering between 59-62 students, currently at 59; received NAEYC score – passed with flying colors, brings us to five more years; working on professional development and teacher evaluation committee plans for the state.

D. Financial Report

T. Smith reviewed the financial reports as presented. Stated that it reflects numbers through May 31, 2024, and doesn't include payroll. There was a question from S. Loudon about item #432 and why it shows an overage. T. Smith explained this is because of a transfer, but current reporting doesn't show transfers. Next year she will add a column that shows transfers for greater clarity. C. Greenhouse asked why the Magnet School Tuition was so low – this is because there was one less student this year. There was also savings in Student Transportation by switching bus companies.

E. Liaison Reports

B. Lanzieri, School Readiness – next year will return to just the Andover school community as we have grown and have a parent representative.

C. Willard, PTA – received a \$10,000 grant from The Hartford Foundation so there is enough funding for the playground.

F. Items for Discussion and Possible Action

a. Capital Policy – Second Reading

S. Louden reviewed the changes to the policy that she received, and they were discussed.

B. Lanzieri moved to approve the Capital Policy with the action of making the changes seconded by C. Greenhouse. No discussion.

5-0-1 (PASSED)

b. MEP Update

C. Willard reported that Aztec did a walk through, and this is the company that the BOS would like to hire to manage the project. Many concerns were voiced. C. Greenhouse voiced concerns about the contract; Supt. Bruneau voiced concerns about laws regarding funding, a municipality managing a school project, the BOS not giving choices; B. Lanzieri voiced concerns that the cost for Aztec is just for engineering and nothing else. G. Cremé suggests asking schools in surrounding areas if they’ve had work done and by whom; T. Smith suggested looking at a list serve that she is a part of; C. Willard will reach out to E. Anderson and advise them to get additional quotes from companies that have school contracting experience.

c. Pre-K Expenditures

T. Smith reported that there was no overage, it was a break even.

d. Summer BOE Meetings

S. Louden moved to change the July 10, 2024 BOE Meeting to July 17, 2024 and the August 14, 2024 BOE Meeting to August 21, 2024, seconded by G. Creme. No discussion.

6-0-0-(PASSED)

e. Teacher’s Contracts

Supt. Bruneau presented the Tentative Agreements and discussed the procedure by which the contracts were created.

S. Louden made a motion to approve the Teacher’s Contracts and the motion was seconded by G. Creme. No discussion.

6-0-0 (PASSED)

F. Comments from the Public on Agenda Items – None.

G. Other Action Items – None.

H. Upcoming Meetings

- BOE Retreat – July 17, 2024, 4:00 p.m., Location TBD, For Evaluations and Goal Setting
- Special Board Meeting – August 21, 2024

I. Adjournment

S. Louden made a motion to adjourn the meeting at 8:38 p.m. and the motion was seconded by G. Cremé. No discussion.

6-0-0 (PASSED)

Respectfully submitted,

Dawn M. Longley, Clerk