

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Special Board of Education Meeting
Wednesday, January 3, 2024
7:00 pm
Virtual Meeting Only via ZOOM for Budget**

Members Present: Mike Beckwith, Gerard Cremé, Steven Fuss, Caitlin Greenhouse, Brianne Lanzieri, Shannon Loudon, Celeste Willard

Administration: Valerie Bruneau, Superintendent
Taylor Parker, Principal
Terri Smith, Finance

1. Call to Order, Pledge of Allegiance

The meeting was called to order at 7:00 p.m. by Chairperson C. Willard, followed by the Pledge of Allegiance.

2. Comments from the Public – None.

3. Budget Building Seminar Ground Rules (Introduction by Chair)

C. Willard shared the ground rules for all seminars. The time will be a hard stop at a max of 90 minutes with all topics adhered to as posted on agenda. Every section will, at some point, be addressed within a special meeting seminar. The goal is to have a draft by February 7th, 2024, with the BOE voting to approve its final version on February 14, 2024, at the regular BOE meeting.

4. Budget Building Seminar 1 - Focus Topic: Overview of Curriculum

Supt. Bruneau presented a slide show of about 20 slides to address the overview of the curriculum and instruction aspect of the budget. This area of the budget is less than 1% of the overall budget. Questions included coaching (not coaching like sports, coaching of other teachers about professional development which is outlined in the teachers' contract), instructional supplies timeline (ordered closer to the end of each school year once we are surer of the needs of the next year), and the importance of NAEYC accreditation. The slides will be available online soon.

5. Adjournment

S. Fuss made a motion to adjourn the meeting at 8:00 p.m., seconded by C. Greenhouse.

**Respectfully submitted,
Valerie Bruneau, Superintendent**