

## **Instruction**

### **Evaluation of Instructional Materials**

#### **General**

Instructional materials shall be evaluated consistently and systematically to insure high instructional standards to ensure compliance with Connecticut General Statutes, regulations of the State Board of Education, Board of Education policy and regulations.

These guidelines are not intended to supplant the professional judgment of staff who evaluate instructional materials - both student materials and teacher materials. Instead, they establish minimum standards for acceptability and provide criteria on which to judge instructional quality.

To portray accurately American cultural and racial diversity, and the male and female roles in our society, instructional materials should encourage students to understand the historical roles and contributions of women and minorities, the forces which shaped those roles and contributions, and how and why the contemporary roles and contributions of women and minorities are different.

#### **Textbooks**

For purpose of this policy a textbook shall be construed as the major basal series used as the primary book for instruction in particular grades or classes. Supplemental and reference books shall not be considered textbooks.

A textbook change shall require a two-thirds vote of all members of the Board of Education.

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### **Care of Instructional Materials**

#### **Damaged and/or Lost Instructional Materials**

The Board of Education may impose sanctions against students who lose or damage textbooks and other educational materials. The Superintendent is authorized by the Board to set regulations and adopt any guidelines necessary to carry out the wishes of the Board.

Legal References:      Connecticut General Statutes

10-221(c) Boards of education to prescribe rules.

Policy adopted:      September 8, 2010

ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut

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### **Care of Instructional Materials/Equipment**

Library books, textbooks, and other educational materials/equipment are loaned to the students for their use, and shall be returned when requested by school authorities. Teachers shall emphasize to students that texts and materials are the public's property, and should be appropriately cared for. Students must pay the full replacement cost of any book or educational material lost or damaged beyond ordinary wear.

Students who fail promptly to return or pay for texts and materials may have grades, transcripts or report cards withheld until restitution is made.

(cf. 5131.5 - Student Vandalism)

Legal Reference:      Connecticut General Statutes

10-221(c) Boards of education to prescribe rules, policies and procedures.

10-222a Boards to have use of funds derived from repayment for school materials.