

## **Business/Non-Instructional Operations**

### **Materials/Service Fees, Charges**

In accord with Connecticut General Statutes' requirement to provide a free public school education the Board of Education will provide at no cost to students all instructional equipment, books and materials as it deems necessary, needed to maintain the desired instructional program subject to reasonable rules concerning their care and use.

Students shall be charged for damaged or lost textbooks, library/media materials and other educational equipment or materials. Fines and assessments shall be levied, collected and disbursed subject to regulation by the building Principal. The schools are authorized to withhold transcripts, grades, diplomas or report cards until payment for a return of the textbook, library/media, or other educational equipment or material is made.

The Superintendent of Schools shall yearly review fees established for facility rentals and other fees that may be assessed.

### **Copies of Records**

Any person who applies in writing shall receive a copy of any public record. The maximum fee per page allowable under the Connecticut Freedom of Information Act will be charged.

Legal Reference: Connecticut General Statutes

1-15 Application for copies of public records

10-221 Boards of education to prescribe rules

10-228 Free textbooks, supplies, material and equipment

10-228a Free textbook loans to pupils attending non-public schools

10-229 Change of textbooks

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ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut