

**Andover Elementary School PTA Meeting Minutes**  
**February 3rd, 2023 @ 7pm**

**Attendance: Celeste Willard, Lucie Wilson, Jamie Tildey-Bailey, Jen Thompson, Katie Marino, Taylor Parker, Cindy Murray, Melissa Loteczka**

**Call to order at 7:00 by Celeste Willard**

**Approval of January meeting minutes- Celeste**

**Principal's Report- Mrs. Parker**

- Spelling Bee- Great event. Congratulations to our winner, Hilary! First graders will not participate next year.
- Mid-year benchmark assessments- results will be sent out next week.
- Enrichment/After School Programs- We are grateful for the grant we received and are working out the kinks. Archery and other fun activities to come.
- Invention Convention- March 8th. Students in grades 4-6 are working on their projects. They will be on display and winners will be chosen at the school during an awards ceremony the night of March 8th.
- Stem Night- Will also be on March 8th along with the Invention Convention.
- Civics Engagement- Arranged by Celeste. An attorney will be coming to visit the 5th grade class the week of 2/12.
- 6th Graders- AES and RHAM do a lot to get the 6th graders ready for their transition to middle school. They will be visiting RHAM towards the end of the year. Taylor and the 6th grade teacher are working together to coordinate events. Lucie asked if the 6th grade class will be going on a field trip. Taylor said they will be participating in Project O, an oceanography project on Thursday, 5/30. 5th and 6th graders will also be going on a field trip to Boston on Tuesday, 6/1. Next year the 5th and 6th graders will be going to New York City.
- Free lunch and breakfast will be provided to all students on Valentines Day and St Patrick's Day. Lucie asked about plans for 6th grade social. She said in the past the school and parents worked together. Taylor said that is the plan but it may be different. (like going to a restaurant or renting a bounce house).
- Valentines Day Classroom Celebrations- Taylor asked teachers to use their discretion and contact room parents to organize or volunteer.
- Field Day- Jamie asked about. Taylor said she will pick a date and will plan to have a similar event as last year, including a cookout.
- Dare Graduation- Will be held by Sebastian, our resident state trooper.

**President's Report- Celeste**

- **BOE Update-** The next meeting is 2/8 to vote on the budget and move it through to the board of finance. Celeste encourages everyone to attend and vote!
- **Fundraisers-**
  - **Trivia Night-** Friday, 3/31. Arrive at 6:00pm and begin at 7:00pm. Will last about 1-1.5 hours. Group decided that we will sell tickets individually and players can make their teams when they arrive. Group also agreed to

charge \$20.00 per ticket. Pizza and wings will be provided. Lucie will send Cindy the Venmo information to add to the event flyer. All names will be kept on a spreadsheet and names will be checked off at the door. No tickets will be given out. There will be a separate sign up sheet to pass around at the event to sign up team names. Cindy will add the following to the flyer: Limited amount of tickets available. Cutoff date to purchase is 3/24. Team max 6 people. Any questions- people can email the PTA email address. Cindy asked how many people per team. 2-3 people per team. We will have a bonus round that will cost \$20.00 per team. Cindy will keep track of all team points at the event. Materials needed (Cindy)- Sticky notes, pens, decorations, big trophy. Cindy has started to come up with our list of questions. Celeste will get her Andover history questions to add to the list. Celeste will confirm the number of tables and other details with Andover Pizza. We will arrive early to set up. Taylor offered to ask parents to ask for parent volunteers and Celeste said we should be all set. Members agreed.

- **Wolf Pack Game-** We expected to make \$400.00 and made \$504.00. We made \$315.00 last year. All agreed this was a hit and we will continue it next year. The kids loved Sonar coming to school.
- **Munsons-** (Lucie) We need to start asap. The deadline to order is 3/9. The pickup date is about 2 weeks after. 2020-2021 we raised \$580.00, 2021-2022 we raised \$418.00. Lucie asked the group about having paper order forms or online. The group decided on online ordering. Lucie will launch. Jamile will co chair. The fundraiser will start on Friday, 2/10 and pickup will be on 4/1 or 4/2 from 10:00-11:00 am at the school.
- **Future Fundraising Ideas:**
  - Pasta dinner- Jamie and Taylor stated the staff are interested in this.
  - Bingo
  - Yard Goats- Taylor asked about this. Celeste mentioned that we have looked into this in the past but decided against it because it is a complicated and involved process.
  - Coin War/Family Feud- Taylor held this event last year and said it was a hit. Children brought in change and teachers' faces on a chart would rise up as the donation amounts grew. Katie added bringing in bills to deduct. Taylor also mentioned the teachers were given coins to hand out to students for good behavior so all would have a chance to participate.

**Treasurer Report:** Katie. All looks good. Nothing new to report.

**Membership Report:** Bree. Nothing new to report.

**Other:**

- Outdoor learning space- Jamie asked about phase 2. Celeste and Lucie said we are looking into climbing ropes or a climbing wall and would also like to freshen up the area. They looked into foam padding for the ground and it was very expensive.
- We will need a permit for raffle basket fundraisers and any other fundraisers in the future.
- Melissa asked about yearbooks for 6th graders and Celeste confirmed that the pta will be purchasing yearbooks for the 6th grade class again this year.
- Taylor asked about teachers grants. Lucie stated we have a form for interested teachers to fill out and then the pta will review. She will send it to Taylor. We put aside \$250.00 for this. Last year we had put aside \$500.00 and nothing was used.

**New Business:**

- Spring BOGO Book Fair- Melissa scheduled for the week of 5/22.
- Talent Show- 5/4. Katie will lead this event. Lily Grant said she can help. Jamie will reach out to her. Katie will also reach out to Ed Weingart and ask for his help. He has work experience that would be a great asset to this event. Tryouts will be held on 4/19 after school. We will plan to start putting out flyers the beginning of March. Lucie and Celeste will share google docs with Katie so she has access to all flyers, etc.
- Science Fair- Taylor asked about the pta's involvement. Lucie and Celeste said 5th and 6th grades already do this in classrooms and the pta coordinated for the lower grades. Taylor will chat with the 5th and 6th grade teachers and let us know what they come up with. We may keep it a 5th and 6th grade only event.
- Evening of the Arts- Taylor said this will be the week of 5/22 to coordinate with the Spring book fair. She will check to make sure the RHAM event on 5/24 is for seniors only. If so, the 5/24 is a possible date as well as the 5/23.

Celeste made a motion to adjourn at 8:21pm. Jamie 2<sup>nd</sup> it. All in favor. Motion moved. Meeting adjourned.