

STUDENT TEACHING EXPERIENCE (*Complete Only For Teaching Positions*)

From: Mo. / Yr.		To: Mo. / Yr.		School	Town/City/State	Grade and/or Subjects

EDUCATIONAL EMPLOYMENT EXPERIENCE, IF APPLICABLE

(Exclusive of Student Teaching Experience) (*Complete Only For Teaching Positions*)

(List in chronological order, most recent first)

From: Mo. / Yr.		To: Mo. / Yr.		School	Town/City/State	Grade/ Subject	No. of Yrs. Taught	Yearly Salary

OTHER PROFESSIONAL/WORK EXPERIENCES

From: Mo. / Yr.		To: Mo. / Yr.		Nature of Experience	No. of Months

MILITARY SERVICE (Active Duty)

From: Mo. / Yr.		To: Mo. / Yr.		Firm, Institution, etc.	Nature of Work	No. of Months

EDUCATIONAL PREPARATION

School	Name	Location	Specialization/ Nature of Courses	Degree/Diploma	Date Graduated
<i>High School</i>					
<i>College</i>					

Scholastic honors: _____

School activities, extra-curricular participation, civic involvement: _____

REFERENCES

(Give the names of those who have closely observed your work as a TEACHER, EMPLOYEE, or STUDENT)

NAME OF EMPLOYER (please print)	CONTACT PERSON (please print)	CONTACT'S PHONE NO.

PERSONAL REFERENCES

NAME OF PERSONAL REFERENCE (please print)	PHONE NO.

For Office Use Only

ALL OF THE FOLLOWING MUST BE COMPLETED PRIOR TO HIRING:

	Completed	Where	Date
Fingerprinting	<input type="checkbox"/> Yes <input type="checkbox"/> No		
DCF Background Check	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Previous Employer Check	<input type="checkbox"/> Yes <input type="checkbox"/> No		

CRIMINAL HISTORY

Prior to answering the following questions, please note:

You are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to sections 46b-146, 54-76o, or 54-142a of the Connecticut General Statutes. Criminal records subject to erasure pursuant to sections 46b-146, 54-76o, or 54-142a of the Connecticut General Statutes are records pertaining to a finding of delinquency or that a child was a member of a family with service needs, an adjudication as a youthful offender, a criminal charge that has been dismissed or nolle, a criminal charge for which you have been found not guilty, or a conviction for which you have received an absolute pardon. Any person whose criminal records have been erased pursuant to sections 46b-146, 54-76o, or 54-142a of the Connecticut General Statutes shall be deemed to have never been arrested within the meaning of the general statutes with respect to the proceedings so erased and may so swear under oath. You are not required to disclose the existence of any conviction for which you have received a provisional pardon pursuant to section 54-130a of the Connecticut General Statutes.

Please answer the following:

1. Have you ever been convicted of a crime, either within or outside the State of Connecticut? If so, identify the approximate date, location, and nature of each such conviction on a separate sheet of paper and attach to this application.
(circle) YES NO
2. Are any criminal charges currently pending against you either within or outside the State of Connecticut? If so, identify the jurisdiction in which such charges are pending, the nature of the charges, and an explanation on a separate sheet of paper and attach to this application.
(circle) YES NO
3. Are you currently enrolled in a program of deferred adjudication (e.g., accelerated rehabilitation, pre-trial drug or alcohol education pursuant to Connecticut General Statute §54-56g)? If so, identify the jurisdiction in which such program is pending and an explanation of the nature of such program on a separate sheet of paper and attach to this application.
(circle) YES NO

Please attach additional sheets as necessary.

VERIFICATION STATEMENT

I hereby certify that the information in this Application for Employment is true, correct, and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability and I have not withheld any information that would unfavorably affect my application for employment.

I understand that if I am employed by the Andover Board of Education I will be required to submit to a background check which will include state and national criminal history records checks, a Connecticut Department of Children and Families child abuse and neglect registry records check, and may include, but is not limited to, obtaining a consumer report. As part of any criminal history records check, I understand that I will be required to submit to fingerprinting, at my expense, within 30 days of my date of employment, for purposes of submitting my fingerprints to the Federal Bureau of Investigation. I further understand that I will be required to sign an Authorization and Release regarding the required information described above.

I understand and agree that if I have been convicted of a crime which has not been disclosed to the Andover Board of Education, the Board may immediately terminate my employment in accordance with the provisions of Connecticut General Statute § 10-221d. I further understand that any misrepresentation or omission of any fact whenever discovered, including after employment, in my application, resume, or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent termination if hired.

I also understand that if I accept a position with the Andover Board of Education, the statements on this application will become part of my permanent record.

Signature _____

Date _____

BACKGROUND AND EMPLOYMENT INFORMATION AUTHORIZATION AND RELEASE

I, _____, hereby authorize any and all state or federal agencies, law enforcement agencies, current and former employers, credit agencies, and academic institutions, to supply any information regarding my background for employment purposes to the Andover Board of Education, 35 School Road, Andover, CT 06232, and to its agents and employees, as a prospective employer.

Any information acquired by the Andover Board of Education under this authorization shall be for their confidential use only, and shall not be communicated in any way to other agencies, employers, academic institutions, or any other business or organization requesting such information for any purpose. Furthermore, the Andover Board of Education shall use the information acquired under this authorization solely to determine my fitness for the position available or to verify credentials, claims, and/or other information supplied by me.

I hereby release, to the extent permitted by law, any state or federal agency, law enforcement agency, current or former employer, credit agency or academic institution, and their agents and employees, from any liability arising from the supplying and use of any information provided pursuant to this Authorization and Release.

Signature _____

Date _____

Applicant, please return to:
Superintendent of Schools
Andover Elementary School
35 School Road
Andover, CT 06232
860-742-7339