

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT 06232
Regular Board of Education Meeting
Wednesday May 14, 2025
Virtual Meeting/School Library**

PRESENT: Chairperson Caitlin Greenhouse, Gerard Cremé, Shannon Loudon, Eric Becker, Mike Beckwith, Brianne Lanzieri, Celeste Willard

ADMINISTRATION: Valerie Bruneau, Superintendent
Taylor Parker, Principal
Terry Smith, Finance Director

OTHERS: Amanda Beloin, Doris Maldonado, Liz Lokiec, Anne Cremé, Kirstina Frazier, Kim Person, Scott Sauyet, Beata Gadowski, Haley Proto, Courtney Hill, Jennifer LaRosee, Katie Dixon, Holly Maiorano, Jen McGoldrick, Jennie Morrell, Charlene DelMastro, Carrie Gilbert, Alexandria Curvelo

1. Call to order/ Pledge of Allegiance

The meeting was called to order at 7:03 p.m., followed by the Pledge of Allegiance.

2. Comments from the Public

Amanda Beloin – Thank you to the Board for all you do.

Doris Maldonado – A parent and a substitute.

Liz Lokiec – Just hear to listen.

3. Communications – None.

4. Student/Other Celebrations

Student Celebration – Met our inventors for Invention Convention, they presented at state finals at UCONN.

5. Approval of Minutes

G. Cremé made a motion to approve the minutes from the Board of Education Meeting of March 12, 2025, M. Beckwith seconded, no changes.

7-0-0 (PASSED)

6. Opportunity to Add or Delete Agenda Items – None.

7. Reports

A. Chairperson's Oral Report

Town budget failed. There was a Town meeting last night; the increase to the BOE budget has been decreased by the BOF from 8% to 5%. This will go to referendum in two weeks, on May 27.

B. Superintendent's Report: Addressed the Rivereast insert. Misinformation. Thanked Scott Sauyet for his assistance disproving that anonymous insert that affected election.

Grant Updates: Will be reapplying for the After-School Grant in a few days, this is a two-year grant. Hopefully there will be more money available for smaller districts. The IDEA Special Education Grant is filled out and will be sent in. Smart Start and School Readiness will continue.

Facility Updates: Scott is doing a great job. PM has been done in several areas: filters and belts, sprinklers flushed, asbestos testing, and kitchen checks. Several rooms were worked on to make added classrooms for next year.

Capital Update: Same three focus projects: Bathroom Renovation, Elevator, Driveway.

C. Principal's Report

Professional Development: Professional Day in May making it a busy month.

SBAC and iReady testing going on in May.

Dibbles testing for K and 1 grade.

Memorial Day Parade – AES Band and Chorus.

June 12 – Sixth Grade Step-Up.

D. Financial Report: T. Smith reported on the financials as presented.

E. Liaison Reports

Preschool Changes: See BOE packet for details. Addressed all information regarding Pre-k.

PTA: C. Willard reported they had the last PTA meeting. Upcoming events – Ribbon Cutting for the New Playground and Talent Show.

Town Meetings: None

8. Executive Session – For the Purposes of Legal Matter, Personnel Matter, Student Matter

C. Willard made a motion to move into Executive Session at 8:38 p.m. for the purpose of the Legal Matter, Personnel Matter, Student Matter, further move to invite Supt. Bruneau T. Parker and T. Smith to join the meeting, seconded S. Loudon. No discussion.

7-0-0 (PASSED)

Board exited Executive Session at 9:10 p.m.

9. Items for Discussion & Actions

A. Bathroom Project Update/Report

Plans were shown for the bathroom project. Next step would be going out for bid. Eric thought with the economy the way it is, possibly should increase the budget. Surplus in the Capital Account should cover the increase. Changed the name to Major Renovation Project on our agenda.

B. Solar Project Update

Town attorney working with school attorney for updated amendment. Special meeting will be scheduled to vote on the updated amendment.

C. Surplus – Additional Expenditures

Could be looking at up to \$100,000 surplus. Possibly use some of the surplus for help with the lawnmower which is old and breaking down.

S. Louden made a motion to allow the BOE to buy a new lawn mower from Preuss & Sons for up to \$15,000.00, seconded by G. Cremé.

7-0-0 (PASSED)

D. Audit Update – See packet.

10. Comments from the Public – None.

11. Other Action Items – None.

12. Upcoming Meeting

Regular Board Meeting – June 11, 2025

13. Adjournment

S. Louden made a motion to adjourn at 9:36 p.m., seconded by C. Willard.

7-0-0 (PASSED)

Respectfully Submitted,

**Gretchen L. Stein
Andover BOE Board Clerk**

Grants Expiring June 30, 2025
as of 5/13/2025

Account Id	Description	FY24 C/O	Anticipated FY25	Actual Cash Rec'd	Checks to be deposited
PREK REVENUE YTD:					
009-250-0909-0000	PreK Tuition Revenue (NG)	\$	144,985.00	133,822.18	
009-250-0909-0119	PreK School Readiness	\$	37,476.00	28,363.00	
009-250-0909-0219	PreK Smart Start	\$	38,425.00	30,033.00	
	PREK REVENUE TOTAL YTD	3,369.00	220,886.00	192,218.18	1,200.00
					193,418.18
PREK TUITION EXPENSES: (Local Tuition)					
009-101-0909-0000	PreK Certified	\$	87,752.04	26,991.73	
009-102-0909-0000	PreK Non-Cert Salaries	\$	87,595.15	8,308.42	
009-106-0909-0000	PreK Subs	\$	11,235.60	413.22	
009-610-0909-0000	PreK supplies	\$	4,524.14	-	
	PREK TUITION TOTAL:	\$	191,106.93	35,713.37	\$
					223,451.30
SCHOOL READINESS PREK 2025:					
009-101-0965-1001	PreK School Readiness Competitive Other Purchaser	24/25 Budget	97,000.00	22,138.40	0.00 Barone
009-320-0965-1001	PreK School Readiness Competitive Purch Prof/Tect		4,800.00	0.00	0.00
009-600-0965-1001	PreK School Readiness Supplies		21,500.00	4,105.50	0.00 New FY25
009-700-0965-1001	PreK School Readiness Comp Quality Enhancement		3881.00	3520.60	0.00
	PreK School Readiness Competitive Total	127,181.00	100,576.70	22,138.40	0.00
SMART START PREK 2025:					
009-101-0976-1001	PreK Smart Start Ops - Inst Salary	65,000.00	54,399.19	10,600.81	0.00 Pritchard/LTS
	Smart Start Total	65,000.00	54,399.19	10,600.81	0.00

Add the financials



TOPIC

Supporting EARLY START CONNECTICUT

Forming a Local Governance Partner (LGP)



Early Start CT requires the formation of Local Governance Partners (LGP) designed to bring community stakeholders together to collaborate, assess and address the early childhood needs of children and families in their community. Each LGP is led by a designated entity, such as a municipality or local non-profit, which ensures fiduciary management, oversight of staff and coordination of efforts to support the group of stakeholders. Built on relationships of trust and shared responsibility, members of the LGP work together to implement strategies, share resources, and engage the community in improving the well-being and development of young children.

The distinct needs of our region present a valuable opportunity for communities to collaborate, pool resources, and optimize available funding. With extensive experience supporting regional initiatives, EASTCONN is well-positioned to assist communities in evaluating the roles and responsibilities associated with the LGP structure. Our expertise can help guide thoughtful consideration of whether regionalization is a strategic and beneficial approach for your community.

The following services are necessary components of a Local Governance Partner (LGP)

Full description of components on back.



EARLY CARE AND EDUCATION QUALITY
ASSURANCE FOR ALL PROGRAM TYPES



FAMILY ENGAGEMENT AND COMMUNITY
COLLABORATION SUPPORT



ADMINISTRATION AND
MANAGEMENT OF THE LGP

In addition to the LGP required components, communities could opt to have EASTCONN provide quality improvement services in response to programmatic needs identified such as:

- PROFESSIONAL DEVELOPMENT ON
EARLY CHILDHOOD TOPICS
- COACHING FOR EARLY CHILDHOOD CLASSROOMS
- CURRICULUM DEVELOPMENT

For more information contact:
Diane Gozemba, EASTCONN Director of Early Childhood Initiatives
dgozemba@eastconn.org • 860-455-1532

Please See Back of Flyer



EASTCONN Can Support Your Community with the LGP Process in the Following ways

*The following services are necessary
components of a Local Governance Partner (LGP)*

EARLY CARE AND EDUCATION QUALITY ASSURANCE FOR ALL PROGRAM TYPES

EASTCONN has a team of Early Childhood Specialists with deep and varied expertise. Our team will ensure programs get the support needed around Early Childhood Practices and program improvement. Services include:

- Quality Assurance Monitoring: providing on-site classroom visits to assist programs in meeting Early Start CT requirements (infant/toddler and preschool)
- Policy and Procedure Development
- Assistance with developing professional learning plans
- Linking to available professional learning opportunities

FAMILY ENGAGEMENT AND COMMUNITY COLLABORATION SUPPORT:

EASTCONN brings extensive knowledge of community organizations and resources, experience in assessing community needs and strategic planning, and a centrally located conference and meeting facility — all of which can be leveraged to support communities in developing LGPs.

- Parent Ambassadors
- Data & Reporting
- Serve as hub for resources and community planning
- Connect families with early childhood services and programming
- Conduct community needs assessment and develop a community plan to meet early childhood needs

ADMINISTRATION AND MANAGEMENT OF THE LGP:

EASTCONN staff can support the structure of the LGP by

- Convening LGP meetings
- Staffing the LGP
- Overseeing needs assessment data collection and analysis
- Overseeing community plan creation and implementation
- Providing the fiduciary role
- Grant writing and managing grants
- Supervising and supporting staff, including Parent Ambassadors
- Creating actionable plans to develop realistic, step-by-step strategies that align with your goals



EASTCONN is a public, non-profit, Regional Educational Service Center, which has been serving the education needs of northeastern Connecticut schools and communities since 1980.



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Mission Statement: EASTCONN will initiate, support and facilitate partnerships, collaborations and regional solutions that are responsive to the needs of all learners through exemplary programs, products and services.