

Community Relations

Communications with the Public

Distribution of Printed Material

The Board of Education believes that it is important to inform the public about school curriculum, programs, and activities so that citizens can participate in these programs; concurrently, the Board of Education and Andover Elementary School's administration and staff should be aware of the community's goals and concerns for its children so that they may be considered in curriculum, program, and activity development.

The Board encourages public input into the decision-making process, and, to this end, the Board supports and encourages various means such as publications, press releases, open houses, websites, and public events to disseminate School District information and to hear from the community.

Community members are encouraged to visit the School's website for information, including, but not limited to, Board of Education and staff email addresses. Providing email addresses and the like will offer an opportunity for citizens to offer input in the School's activities and plans.

The Community Relations Program shall be a concurrent responsibility of the Board of Education and the Superintendent of Schools. The Superintendent of Schools shall work with members of the Board of Education to conduct an active and comprehensive informational program throughout the School District.

Staff members shall be kept informed of community relations efforts, and their support and participation in such efforts shall be welcome.

The Board of Education believes in the widest possible dissemination of news concerning Andover Elementary School and shall cooperate fully with the press, radio, and television to assure that news coverage is complete, accurate, and balanced.

The Board will place on its meeting agenda any properly signed written communication from a citizen or organization. Appropriate action then will be taken.

Board minutes shall be available in unapproved form within seven days of a Board meeting, excluding Saturdays, Sundays, legal holidays, and any day on which the School's office is closed. A written record of Board votes shall be available for public inspection in the Superintendent's office within 48 hours of a Board meeting, excluding Saturdays, Sundays, legal holidays, and any day on which the School's office is closed.

It should be made clear to anyone wishing to review Board minutes that they are unofficial until approved by the Board of Education.

Community Relations

Communications with the Public

Distribution of Printed Material (continued)

Legal References: Connecticut General Statutes

1-200 - 1-259 Freedom of Information Act, Public Records and Meeting

10-220 Duties of Boards of Education

Policy adopted: September 13, 2023

ANDOVER PUBLIC SCHOOLS
Andover, Connecticut